

ACUTE POSTOPERATIVE PAIN

APOP:
A Quality Improvement Initiative

Guide to feedback presentation

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How to feedback data

A PowerPoint presentation has been developed to assist you in presenting the results of the data collection.

When to feedback the results?

The results of the data collection should be presented as soon as possible after the completion of data collection. Present the results of Audit 1, as part of the education intervention, and then present the results of Audit 1 and Audit 2, after completion of both audit periods.

Who will give the PowerPoint presentation?

This is entirely up to the team at your hospital. We suggest that the presentation be carried out by the hospital co-ordinator in conjunction with other team members.

Who should be invited to the presentation?

The target audience of your presentation should be discussed by the APOP team at your hospital.

It is anticipated that surgical doctors and nurses would be the primary audience for the presentation. Pharmacy staff and other allied health professionals may be included where appropriate.

Due to rosters, you may need to undertake the presentation more than once.

Instructions for the Feedback PowerPoint presentation

The APOP PowerPoint feedback presentation has been provided as a resource to facilitate feeding back of the evaluated data to local hospital staff. It should be adapted for use at a local level. The presentation includes eight distinct sections:

1. Introduction (slides: 1-5)
2. Methodology (slide: 7)
3. Inpatient audit results (slides: 8-22)
4. Inpatient interview results (slides: 23-24)
5. Where we did well and where we can improve (slides: 25-26)
6. The next phase (slides: 27-28)
7. Acknowledgements (slide: 29).

The slides are designed to be adapted for use at your hospital. The presentation should be used as a resource set of slides, with hospital APOP teams selecting results of interest. You can delete or add more slides as required. However, we request that you include Section 1 and 2 (slides 1-7) and the final slide (slide 29).

To customise the presentation: save the file as the original presentation and then save a copy with a different name to use as your custom presentation. For example you may choose to focus on the inpatient audit (chart review) and therefore, using a copy of the original presentation, would delete the slides related to sections 4.

If you are only presenting the results from Audit 1, complete the results from your summary report in the APOP e-DUE audit tool for Audit 1. You may delete the Audit 2 columns, or leave blank for completion after Audit 2. After Audit 2, use the results from Audit 2 in the summary report to complete the presentation. Some measures may not be found in the summary report and can be calculated from the data export file in the APOP e-DUE audit tool.

On slide 2 you are required to include the details of your APOP team, along with also including a hospital logo.

The slides headed 'Areas where we did well' and 'Areas we can build upon' are designed to be customised for your hospital. This can be done by adding bullet points relating to areas where you have identified your hospital is doing well or areas that need to be built upon.

Prior to your presentation you may also choose to print out copies of the feedback report for distribution at your presentation.